

# NATIONAL INSTITUTE FOR MEDICAL RESEARCH



## VACANCIES

The National Institute for Medical Research (NIMR) is a Parastatal Organization established by Act of Parliament No. 23 of 1979. The Institute is charged with Carrying out, Controlling, Coordinating, Registering, Monitoring and Promoting Medical Research in Tanzania. The Institute is looking for well trained, competent and self motivated person to fill the following vacancy in its Wide Area Network (WAN) Project:

**Post: Computer Support Technician**

**Duty Station:** NIMR Headquarters

**Qualifications and Experience:**

- Holder of Diploma in Computer Science/ Computer Engineering or Full computer Technician Certificate from a recognized institution.

**Duties and Responsibilities:**

- To perform equipment repair, diagnosis and resolution of software and hardware problems;
- To perform all functions required to prepare and install software to computers and related equipment, including connections to the data and voice communications network;
- To train users in the basic operation and maintenance of computers and related components;
- To develop system specifications, write and test programmes and compile support documentation and manuals;
- To evaluate requests for computer services, develop alternate proposals and recommend new applications,
- To perform other related duties as assigned by the supervisor.

**Knowledge and skills:**

- Knowledge of computer hardware and software
- Ability to prepare and install computer software and related equipment
- Knowledge of voice and data communication networks
- Ability to communicate effectively and conduct training

**Terms of Employment**

One year contract (renewable on mutual agreement)

**Salary and Fringe Benefits**

Attractive Salary and fringe benefits will be paid depending on qualifications and experience

**Mode of Application**

Application letters accompanied by a typed CV, Certified copies of Academic Certificates, Names of Referees, Current postal address, phone Number and E-mail Address, should reach the undersigned by 15<sup>th</sup> February, 2012. Only successful candidates will be contacted.

**Director General**

**National Institute for Medical Research**

**P.O. Box 9653, Dar es Salaam**